

# NARRS National Amphibian and Reptile Recording Scheme

## ARC / NARRS Volunteer Agreement 2013

Name:

Tel:

Address:

Mobile:

E-mail:

- I understand that I am not under any obligation to carry out voluntary work for Amphibian and Reptile Conservation (ARC), nor is ARC under any obligation to use me as a volunteer.
- Voluntary work for ARC may involve manual activities outdoors.
- I am fit and healthy enough to carry out the voluntary work that I will be involved in, and will inform ARC of any special risks or requirements.
- I have received sufficient training and/or instructions to carry out the planned activities safely.
- I understand that I should not do anything that I do not feel able to do safely.
- I understand that I should always obtain the permission of landowners and/or tenants before entering land to carry out any activities on behalf of ARC.
- I understand that I should not put others or myself in danger during the course of any voluntary activities.
- I have read and understood ARC's Health & Safety Policy Statement, Generic Risk Assessment for Working Outdoors, and Lone Working Procedures.
- I understand that the purpose of risk assessment is to remind me of potential risks, and I should use these to make my own risk assessment(s).
- I understand that I must return this form before I can be covered by ARC's insurance.
- I consent to my personal details being held by ARC, including in electronic form.
- I agree to share copyright on any records I submit, and understand that they may be used, published or passed on to third parties for purposes such as conservation, science and education.
- ARC will attempt to identify me as the author of records where possible, but it may not always be possible to do so, for example where maps and reports are based upon records submitted by many people.
- If I do not want my name to be attached to records passed on to others I will tick here: [  ]
- I understand that ARC exercises due diligence and consideration to any issues of sensitivity, confidentiality, ownership, copyright and data protection that may arise.
- **I understand that if I am likely to encounter species that require licensing, I need to have received a licence accreditation letter from ARC, or I need to have made other licensing arrangements.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Please return this form to: NARRS AGREEMENT, Amphibian and Reptile Conservation, 655A Christchurch Road, Boscombe, Bournemouth, BH1 4AP. **You may wish to keep a copy for your own records.**